



Music Department

École Arbutus Global Middle School

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Dear Parents/Guardians,

It is time to prepare for our annual Silent Auction that will take place before the Poinsettia Concerts. The Poinsettia Concert dates are December 4 & 5 (see the autumn music newsletter for which groups perform each day.) The Silent Auction will happen before both concerts.

In the past, this fundraiser has been a great success and the money raised went directly towards each participating student's music account for the Gr. 8 music trip and the music program. Many students were able to raise enough funds to cover the entire cost of their portion of the trip.

We would like to start collecting from businesses before the holiday rush. We will not be accepting any used items but we encourage students to canvass businesses and ask for gift cards or donated products (please provide price/value). Many businesses are happy to support our students with a gift card donation and gift cards usually auction for the equal value. A letter is attached that students can take to local businesses for canvassing. You may start bringing in your donations as soon as you receive them. **Make sure to label each item that is donated with your child's name, grade and approximate value** (see form below). Donations can be brought to Mrs. Hill in the drama room. We would like to have all donations collected by Wednesday, November 27.

We need a handful of parents on the night of the concert to help out. If you are available please contact us at arbutusmusic@me.com. It would be great to have parents who would be willing to canvas local businesses for donations as well.

Sincerely,

Michael Mazza & Jennifer Hill

Music Directors

arbutusmusic@me.com

ARBUTUS MUSIC SILENT AUCTION DONATION:

Name of Student: _____ Grade: _____
Item Description: _____ Approximate Value : _____
Additional
Information: _____

**If you are donating more than one item, and would like them to be auctioned off separately, please specify this on the form above, or hand in each separate item with its own information form (above).*