



School of Choice for Global Education

École Arbutus Global Middle School

Celebrating Diversity. Seeking Sustainability.

September 22, 2017

Dear Parents and Guardians,

It is time to order lunches for our Fall Lunch Program! Lunches will begin on Wednesday, October 11th and continue through Friday, February 9th.

The deadline to purchase the Fall school lunches for your student is Monday, October 2.

Purchasing the hot lunches through School Cash Online was a fantastic success for the Lunch Program last year - this saved us many hours of counting cash then depositing it at the bank so thank you for taking the time to learn this new online payment system; this is the preferred method of payment for the Lunch Program and all school fees and field trips, etc. at Arbutus Global Middle School.

Please click on this link to pay for your student's lunches for the Fall Lunch Program:

<https://sd61.schoolcashionline.com>

If you have not yet signed up for School Cash Online, you can register as follows:



Step 1: go to <https://sd61.schoolcashionline.com/>

*Step 2: Register by selecting the **"Get Started Now"** link and follow the steps.*

Step 3: After you receive the confirmation e-mail, please select the "click here" option, login and add each of your students to your household account. You will be asked for your student's last name, first name and date of birth.

Step 4: Find items to pay for your student(s) including "Lunch Program-Fall": read the details of the school lunch program and choose 1 or more lunch items to purchase for your student.

If you have any questions about how to submit your order, please contact the office at 250-477-1878 before you submit your order.

If you have any other questions or concerns, please contact me at the school or by e-mail at amaxwell@sd61.bc.ca.

Mr. Maxwell